Embassy of Lebanon

 Washington, D.C.

Application to Request a New Passport

I, the undersigned:

First and Last Name:

Father’s Name:

Mother’s Name:

Residing Address in the USA:

USA Phone Number:

Address in Lebanon:

Lebanese Phone Number:

E-mail Address:

* *Biometric passports have a chip (outside) and passport numbers are preceded by LR.*
* *Machine readable passports (navy Blue cover)and passports numbers are preceded by RL.*
* *Adults holding a biometric passport may apply only for a new biometric passport valid for 10 years.*
* *Minors holding a biometric passport may apply for a biometric passport valid for 5 years.*
* Holders of Machine readable passports under the age of sixteen (16) and those over the age of fifty nine (59) are welcome to apply for biometric passports, even if they had never obtained a biometric passport before, and without having to travel personally to Lebanon to apply.
* Lebanese citizens aged between sixteen (16) and fifty nine (59) years old, holding a Lebanese machine readable passport, may get an exceptional  one year renewal under the condition of signing an affidavit **(download link on our website www.lebanonembassyus.org)** affirming that they are fully aware and commit to the following:
	+ They must apply and obtain a new biometric passport **within one year from the date of application,** from the Directorate of General Security **during their travel to Lebanon**.
	+ The current one-year renewal of their machine-readable passport by the Embassy of Lebanon in Washington, DC, is **a one-time exceptional renewal** and that their passport can’t be renewed furthermore after this date.

Requested Validity :

⧠ 5 years biometric for minors (replacing a biometric passport, or replacing a machine readable passport for applicants under the age of 16years old) ($ 300)

⧠ 10 years biometric for adults (replacing a biometric passport, or replacing a machine readable passport for applicants over the age of 59 years old) ($ 600)

⧠ 1 year renewal for citizens holding a machine readable passport and aged between sixteen (16) and fifty nine (59) ($60)

Are you requesting the DHL FastTrack Service for your passport application?

 ⧠ Yes ⧠ NO

(Note: If you choose YES, the DHL Fasttrack will accelerate the process, which will allow you to receive your new passport within 4-8 weeks from the day your application is sent to Lebanon; payment must be processed at fasttracklb.dhl.com; the printed DHL file should be sent along with your initial documents. If you opt out, your new passport will be sent via diplomatic pouch at no additional cost and will be completed within 3-4 months from the day your application is sent to Lebanon.

Required documents:

1. Two recent passport pictures (35 mm to 45 mm) showing full details of the face with a white background. ( Dimensions of photos can be adjusted at the embassy )
2. Original Passport and 2 Copies of Passport’s first page
3. Two Copies of Lebanese ID (بطاقة الهوية) or two copies of individual registry (إخراج ****قيد**** ****فردي****). For minors, a family registry (****إخراج**** ****قيد**** ****عائلي**** ) is required.
4. One Copy of the applicant’s visa or USA identity card.
5. A money order payable to: “The embassy of Lebanon” for the amount of $300 for five years, or $600 dollars for ten years or $60 dollars for a one year renewal for applicantsaged between 16 and 59 yo.
6. Two pre-paid trackable self- addressed envelopes from USPS ( UNITED STATES POSTAL SERVICE ONLY) that are large enough to accommodate your documents without folding them in half (9\*12’’ or larger ).

 (In person applicants can skip this step)

1. Printed DHL file (Only in case you pick the express service).

Important notes:

* It is advisable to apply for 5 years or 10 years validity passport since many countries require 6 months validity passport before expiry date.
* Home address in Lebanon along with Lebanese Phone number is required. If no address is available, you can put down the address of relatives or friends in Lebanon.
* The Embassy is not responsible of any missing mails. It is highly recommended to keep your tracking number.
* Once the required documents are received, the embassy will mail out forms for you to sign. A sample is provided in the mail to guide you in following the application. For Non- Biometric passport holders, you have to sign and thumbprint with ink in front of a notary public. For Biometric passport holders, thumbprints are not required. The Embassy cannot recommend a notary public. It is highly recommended to find a notary public in your area that understands Arabic.
* Your old passport along with new passport will be returned to you. Visas on your old passport will remain valid.
* A Police report is required for your lost passport, when applying for a replacement.
* If you pick the express service, the Embassy is not responsible for any delays in Lebanon. You will receive emails from DHL once the passport arrives to the Embassy. After we register the passport at the Embassy, we will mail you your new passport along with old passport within 2-3 days of receiving your passport using your self-return envelope.
* For married female applicant, if you need your marital status to be listed on the passport, you need to provide a copy of your Lebanese ID or family registry showing your marital status. However, if your spouse’s name is already noted on your previous passport, proof of marriage is not required.
* For other questions, it is highly recommended to check our FAQ section.