Embassy of Lebanon

 Washington, D.C.

Application to Request a New Passport

I, the undersigned;

First and Last Name:

Father’s Name:

Mother’s Name:

Residing Address in the USA:

USA Phone Number:

Address in Lebanon:

Lebanese Phone Number:

E-mail Address:

*\*Adults holding a biometric passport may apply only for a new biometric passport valid for 10 years*

*\*Adults or minors holding a machine readable passport may apply for a new machine readable passort valid for 5 years*

*\*Minors holding a biometric passport may apply for a biometric passport valid for 5 years*

*\*Biometric passports, have a chip (outside) and passport numbers are preceded by LR. However, Non-Biometric passports (navy Blue) are preceded by RL.*

Validity :

⧠ 5 years biometric for minors (replacing a biometric passport)

⧠ 10 years biometric for adults (replacing a biometric passport)

⧠ 5 years machine readable (replacing a machine readable passport)

Are you requesting the DHL FastTrack Service for your passport application?

 ⧠ yes ⧠ NO

(Note: If you choose YES, the DHL Fasttrack will accelerate the process, which will allow you to receive your new passport within 4-8 weeks from the day your application is sent to Lebanon; payment must be processed at fasttracklb.dhl.com; the printed DHL file should be sent along with your initial documents. If you opt out, your new passport will be sent via diplomatic pouch at no additional cost and will be completed within 3-4 months from the day your application is sent to Lebanon.

Required documents:

1. Two recent passport pictures (35 mm to 45 mm) showing full details of the face with a white background. ( Dimensions of photos can be adjusted at the embassy )
2. Original Passport and 2 Copies of Passport’s first page
3. Two Copies of Lebanese ID (بطاقة الهوية) or two copies of individual registry (إخراج ****قيد**** ****فردي****). For minors, a family registry (****إخراج**** ****قيد**** ****عائلي**** ) is required.
4. One Copy of the applicant’s visa or USA identity card.
5. A money order payable to: “The embassy of Lebanon” for the amount of $300 for five years, or $600 dollars for ten years.
6. Two pre-paid trackable self- addressed envelopes from USPS ( UNITED STATES POSTAL SERVICE ONLY) that are large enough to accommodate your documents without folding them in half (9\*12’’ or larger ).

 (In person applicants can skip this step)

1. Printed DHL file (Only in case you pick the express service).

Important notes:

* It is advisable to apply for 5 years or 10 years validity passport since many countries require 6 months validity passport before expiry date.
* Home address in Lebanon along with Lebanese Phone number is required. If no address is available, you can put down the address of relatives or friends in Lebanon.
* The Embassy is not responsible of any missing mails. It is highly recommended to keep your tracking number.
* Once the required documents are received, the embassy will mail out forms for you to sign. A sample is provided in the mail to guide you in following the application. For Non- Biometric passport holders, you have to sign and thumbprint with ink in front of a notary public. For Biometric passport holders, thumbprints are not required. The Embassy cannot recommend a notary public. It is highly recommended to find a notary public in your area that understand Arabic especially for Non- biometric passport holders.
* Your old passport along with new passport will be returned to you. Visas on your old passport will remain valid.
* A Police report is required for your lost passport, when applying for a replacement.
* If you pick the express service, the Embassy is not responsible for any delays in Lebanon. You will receive emails from DHL once the passport arrives to the Embassy. After we register the passport at the Embassy, we will mail you your new passport along with old passport within 2-3 days of receiving your passport using your self-return envelope.
* For married female applicant, if you need your marital status to be listed on the passport, you need to provide a copy of your Lebanese ID or family registry showing your marital status. However, if your spouse’s name is already noted on your previous passport, proof of marriage is not required.
* For other questions, it is highly recommended to check our FAQ section.